



ARTISTS BOUTIQUE

ARTS AND CRAFTS SHOW
SAT/SUN MARCH 6 & 7
SHOW HOURS 10 am-4 pm

KIRKWOOD COMMUNITY
CENTER
111 S. Geyer Rd (at Adams)
KIRKWOOD, MO 63122

FREE ADMISSION & PARKING

Posters and cards to help
advertise the show are
available to download
from the website at
www.artistsboutique.org

ARTISTS BOUTIQUE | SPRING 2010

MEDIA

All artwork displayed must be original in concept, and handcrafted by the exhibitor. Paintings, pottery, watercolors, photography, drawings, collage, graphics, prints from original by exhibitor, sculpture, jewelry, textiles, batiks, enamels, wood, metal, glass, china painting and all other original works defined as crafts are acceptable. No work may be exhibited which has been made with the use of commercial kits, molds, or prefabricated forms, no decorated greenware or resale items. Each exhibitor will be personally screened by the members of the Show committee during the show. □ The committee reserves the right to require the removal of any items which are not of the quality □ and kind indicated by the slides or photographs submitted.

APPLICATION AND JURING

Two checks: a **\$10 non-refundable application fee** plus a **registration fee of \$90**, both payable to Artists Boutique, must accompany the application. All applications must include **four clear photos, slides or photocopies** (one must be of the applicant's display) representative of all the work the applicant intends to sell at the show. Each photo or slide should be clearly marked with the applicant's name and media. (A waiting list will be kept until the show date. When the show ends, the registration fee will be refunded to those not selected). **A SELF ADDRESSED STAMPED LEGAL-SIZE or larger ENVELOPE (WITH ADEQUATE POSTAGE) MUST BE ENCLOSED TO RETURN PHOTOS WITH ACCEPTANCE LETTER, FLOOR PLAN AND PROMOTIONAL MATERIALS.** No application will be considered without the required check and stamped envelope. Applications are available to download at www.artistsboutique.org

SPACE & ELECTRICITY

Assigned spaces are 9' by 7' (unless otherwise noted) and cannot be divided, sold or given to other persons. Two exhibitors may share a space if both have been accepted; both names should appear on the application. Display must fit completely in the designated area. Spaces are marked with tape. Please remove the tape by the end of the show. Electricity is available for a few spaces for \$15. Please include a separate check. (The check will be returned if power is unavailable.)

DISPLAY

All display equipment must be provided by the exhibitor; however, chairs are available. The display must be substantially the same as depicted in the submitted slide or photo and should look professional. Tables must be covered to the floor.

RULES

- Set-up time is Saturday, 7:45 a.m. **If assigned space is not claimed by 9 a.m., it may be reassigned to another exhibitor.** If a problem arises on the day of the show and you are unable to meet this deadline, please call 314-822-5855 and ask for a member of the Artists Boutique committee.
- Unloading may be done near the door, but all **vehicles must be parked in the designated area away from the building** to leave good parking for the customers.
- No displays are to be dismantled before the end of the show.
- No pets are allowed at the show. No radios, recorded music or televisions are allowed. Please do not bring unsupervised small children.
- Each exhibitor is responsible for collecting his/her own Missouri sales tax. Tax tables will be provided, as well as concessionaire forms for those without a Missouri tax number.

CHECKLIST FOR APPLICATIONS

Your application must include the following:

- Completed application, signed by each applicant.
- Four sharp photos or slides representative of all your work. One must be of your display.
- Check for \$10 application fee payable to Artists Boutique
- Check for \$90 payable to Artists Boutique
- Check for \$15 for electricity, if requested, payable to Artists Boutique
- Self-addressed, stamped envelope, legal sized or larger. (large enough to hold your photos)

If you have any questions about applying, please call Ruth Bridger at 314-727-6451 or Connie Copley at 314-802-7193



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ENTRY FORM

To apply, complete the application below and mail it with the other required items listed in the section "CHECKLIST FOR APPLICATIONS" to the following address:

- Artists Boutique Committee
- 6569 Lindenwood Place
- St Louis, MO 63109

APPLICATIONS MUST BE POSTMARKED BY DECEMBER 31, 2009

NAME _____

ADDRESS _____

CITY STATE ZIP _____

TELEPHONE _____ E-MAIL _____

MEDIA/CATEGORY (please describe fully) _____

Will you need an electric outlet? Yes _____ No _____
If access to electricity is unavailable, do you still wish to be in the show? Yes _____ No _____
I (We) will be using the following vehicle at the show:

TYPE MAKE YEAR LISCENCE _____

ARTIST AGREEMENT

I (We) have read the rules and requirements for participation in the Artists Boutique Arts and Crafts Show and agree to abide by all of them.
I (We) hereby release Artists Boutique from any claim for damage or injury to person or property sustained by me (us) in the course of the show, regardless of the cause or possible negligence, and I (we) further agree to indemnify Artists Boutique and its members against any and all claim for injury to any other person or property caused by my (our) actions.
No refunds after 4 weeks prior to the show.

SIGNATURE TAX # (if you have one) _____

SIGNATURE DATE _____